April 28, 2014

Planning Board

Present: Dana Ross, John Claus, Barb Zlomek, Wendy Skinner, John Osterhout, Harold Mitchell, Paula Van Dyke, Doug Serra, and Kier Dirlam

Absent: Diane Quaintance, John Maynard

Also. Robert Thompson

The meeting began with a brief discussion: **Where do we want to go**? **How do we get there**?

We would like to find places for new business, and to protect the community when businesses do come in. A site plan is necessary – it should include input from neighbors.

Kier Dirlam shared more information. He worked on the 2009 Comprehensive Plan with others. It is still shared with other towns for ideas and they like the Plan.

For a grant o be given to a town, the Comprehensive Plan must be updated every 5 years. We are at that point. Particularly, since the village needs to update it’s water system.

Record keeping is important, people may change, but the original plan needs to be there.

The Town Board authorizes the direction of the Planning Board. It must have a 1). Chair 2.) Vice Chair

3.) Secretary as well as a vice secretary if deemed necessary. Minutes must be typed and sent to town Clerk after approval of the town board.

Alternates should attend all meetings as well as the seven appointed members.

We may want to consider a “policy” whereby if a member misses 3 (three) meetings he or she is asked to leave the board.

 Any agenda should be on town website, as well as, the day and time of meetings posted.

Meetings should be established with a set day and time.

Emergency meetings must be advertised as such.

Each member of the planning board must have 4 hours of training each year. Secretary should keep a file of such training thru an affidavit turned in to him/her by the planning board member. The county runs trainings once or twice a year as well as Southern Tier West – one in Houghton and one in Mayville.

To that end, there is a training at Houghton on May 7th . Cost is $35.00 per person. There will be three sessions with several choices of programs during each session. 7:30 a.m. registration

Page 2 Planning Board April 28, 2014

Mr. Dirlam shared handouts with each member present. They included:

SEQR (short form) Section 239 Referrals, NYCode Section 271. A couple more will follow.

Look for information – the new Allegany County Comprehensive Plan on AlleganyPlanning.com.

Also a guide for Planning and Zoning Laws of New York State.

There was some discussion of Growing Belvidere and it’s lack of water problem.

Do we want to control growth?

A question was asked- Does the County Plan supersede the Town Plan? NO

Allegany County is the Least controlled county in New York State!

A motion was made by Wendy Skinner nominating Paula Van Dyke as secretary 2nd by Harold Mitchell carried

A motion was made by Wendy Skinner nominating Harold Mitchell as Chair 2nd by Paula Van Dyke. The secretary cast one vote to close nominations. Upon vote it was carried.

Barb Zlomek nominated Wendy Skinner as Vice chair 2nd by John Osterhout carried

Our meetings will be held on the 2nd Thursday of the month at 7:00 after a motion made by John Osterhout 2nd by Wendy Skinner carried.

Next Meeting is May 8, 2014 @ 7:00 p.m.

Meeting adjourned on motion made by John Osterhout 2nd Barb Zlomek carried 8:35

Respectfully submitted Paula M. Van Dyke , Secretary